



Committee of Management (COM)
 Chair, Deputy Chair, Secretary, Treasurer and other committee members

Executive Committee
 Chair
 Deputy Chair
 Treasurer
 Secretary

Operations Support Services

- Database
- Website maintenance
- Admin support

Media Support Services

- Develop and maintain media connections
- Media releases

Selection Committee
 Chair, COM member and other COM members and volunteers

Marketing Committee
 Chair, COM member and other COM members and volunteers

Events Committee
 Chair, COM member and other COM members and volunteers

Secretarial and Risk Committee
 Secretary, Chair and one other COM member or volunteer

Friends Committee
 Chair, COM member and other COM members and volunteers

- Appoint and manage selectors
- Manage criteria
- Select gardens
- Liaise with owners
- Liaise with designers
- Organise calendar
- Manage researcher

- Manage marketing of organization, events and openings
- Media releases
- Website
- Social media
- Data base
- Newsletter

- Plan and organize coach tours, talks, workshops and other events
- Organise COM functions including AGM and Christmas events

- Manage compliance with statutory obligations
- Maintain records
- Develop Policies and procedures
- Manage insurances

- Manage Friends Program